



NORTH STAR LEARNING (of Murrysville) Announces Two New OPEN Workshop Series...

The following outline describe the format and learning objectives of each OPEN workshop:

- The **4-hour format** is designed to provide you practical, proven tools, you will use, while respecting your busy schedule
- Each workshop offered at a **convenient location**
- **Introductory rate of \$89/session** – select one or more sessions based on your individual needs; volume discount available (6 spots, for price of 5); additional discounts available for non-profits & religious organizations (call for details)
- **For workshop registration** – select links below or see www.jimice.org/northstar - upcoming events -or- call 412-526-9571



The Practical Leader Series - 6 Workshops (meets from 8am – 12pm)

The Practical Leader Workshop Series consists of 6 targeted workshops designed to enhance your influence and impact managing the day-to-day challenges of leading people.

- **To register for Entire Practical Leader Series at discounted rate (6 session for cost of 5) select:** <http://practical-leader-series2.eventbrite.com>

WORKSHOP TOPICS and instructional objectives:

10/15 - Meetings with Impact – leading meetings that make a difference

- Learn techniques to implement **BEFORE** a meeting to enable success
- Learn techniques to implement **DURING** a meeting to enable success
- Learn techniques to implement **AFTER** a meeting to enable success
- Discuss simple ways to implement these techniques across a business
- Apply methods to different types of meetings (internal, client, supplier, etc.)
- **To register -** <http://meetings-with-impact2.eventbrite.com>

10/22 - Adaptive Leadership - adapting your leadership style to the needs of the situation

- Discuss the behaviors/skills that set apart 'effective' leaders
- Explain the importance of aligning your leadership style to the needs of the situation
- Understand how to diagnose the competence and commitment of the employee
- Learn how to match your style with the needs of the employee
- Discuss the application of these skills in your workplace
- **To register -** <http://adaptive-leadership2.eventbrite.com>

10/29 - Setting Expectations and Giving Feedback - the keys to performance improvement

- Discuss the impact of setting expectations on performance
- Define performance expectations – outcomes; behaviors and growth
- Write a clear expectation (goal) – measurable outcomes
- Demonstrate behavioral enablers and barriers to Giving and Receiving feedback
- Explain the role of 'active listening' and feedback in reaching "shared meaning"
- **To register -** <http://expectations-and-feedback2.eventbrite.com>

11/5 - Engage and Inspire - building resilience in yourself and your workforce

- *Identify and remove the 'shackles' that limit performance*
- *Understand the intellectual & emotional influences on behavior*
- *Learn techniques of motivating adults in the workplace*
- *Discuss how to develop resilience in yourself and in others*
- *Discuss applications to real-life situations (problem solving)*
- **To register** - <http://engage-and-inspire2.eventbrite.com>

11/12 - Building Accountability - tools to build individual and group accountability

- *Identify barriers to accountability and strategies to address these barriers*
- *Building an environment of accountability*
- *Learn the role of feedback in supporting empowerment and accountability*
- *Explore ensuring accountability within work teams*
- *Understand how to use consequence management to drive accountability*
- **To register** - <http://building-accountability2.eventbrite.com>

11/19 - Capability Development - maximizing your strengths & the strengths of others

- *Understand the value in building capability and investing in strengths*
- *Learn how to identify strengths in yourself and others*
- *Discuss strategies to leverage your strengths as you lead others*
- *Understand the ROI of developing others; 5 strategies for talent development*
- *Discuss methods to develop and leverage the strengths of others*
- **To register** - <http://capability-development2.eventbrite.com>

For more information contact: North Star Learning - www.jimice.org/northstar – 412-526-9571